

To: All Members of the Authority



The Protocol and Procedure for visitors attending meetings of Merseyside Fire and Rescue Authority can be found by clicking [here](#) or on the Authority's website:  
<http://www.merseyfire.gov.uk> - About Us > Fire Authority.

**J. Henshaw**  
**LLB (Hons)**  
**Clerk to the Authority**

Tel: 0151 296 4000  
Extn: 4113 Kelly Kellaway

Your ref:

Our ref HP/NP

Date: 22 June 2016

Dear Sir/Madam,

You are invited to attend a meeting of the **AUTHORITY** to be held at **1.00 pm** on **THURSDAY, 30TH JUNE, 2016** in the Liverpool Suite at Merseyside Fire and Rescue Service Headquarters, Bridle Road, Bootle.

Yours faithfully,

Clerk to the Authority

Encl.

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**MERSEYSIDE FIRE AND RESCUE AUTHORITY**

**AUTHORITY**

**30 JUNE 2016**

**AGENDA**

**1. Preliminary Matters**

The Authority is requested to consider the identification of:

- a) declarations of interest by individual Members in relation to any item of business on the Agenda
- b) any additional items of business which the Chair has determined should be considered as matters of urgency; and
- c) items of business which may require the exclusion of the press and public during consideration thereof because of the possibility of the disclosure of exempt information.

**2. Minutes of the Previous Meeting (Pages 5 - 16)**

The Minutes of the previous meeting of the Authority, held on 14<sup>th</sup> June 2016, are submitted for approval as a correct record and for signature by the Chair.

**3. Part 2 - EXEMPT Minutes of the Previous Meeting (Pages 17 - 18)**

The Part 2 – EXEMPT Minutes of the previous meeting, held on 14<sup>th</sup> June 2016, are submitted for approval as a correct record and for signature by the Chair.

**4. REVIEW OF SICKNESS ABSENCE (Pages 19 - 30)**

To consider Report CFO/058/16 of the Deputy Chief Fire Officer, concerning an overview of sickness absence levels following the introduction of the capability procedure and associated HR policies in 2014/15.

**5. Approved Exemptions to Contract Standing Orders 2015-16 (Pages 31 - 40)**

To consider Report CFO/057/16 of the Monitoring Officer, concerning approved exemption requests for the period 2015/16.

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If any Members have queries, comments or require additional information relating to any item on the agenda please contact Committee Services and we will endeavour to provide the information you require for the meeting. Of course this does not affect the right of any Member to raise questions in the meeting itself but it may assist Members in their consideration of an item if additional information is available.

#### Refreshments

Any Members attending on Authority business straight from work or for long periods of time, and require a sandwich, please contact Democratic Services, prior to your arrival, for arrangements to be made.